

JATINDER SINGH

POST APPLIED FOR: DRIVER AND STOREKEEPER



Mobile No

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+91 8968045627 (IND)

Email ID:

jatinder.saran2@gmail.com

Personal Details

Name : Jatinder Singh

Gender : Male

Nationality : Indian

Date Of Birth : 20-04-1989

Marital Status : Married

Languages :

- English
- Hind
- Punjabi

Passport Details

Passport No : R5220102

Date of Issue : 04-12-2017

Date of Expiry : 03-12-2027

Visa Status : Employment

License Details

License No : 4313625

Date of Issue : 04-08-2022

Date of Expiry : 04-08-2024

Place of Issue : Dubai

Category : Light Vehicle

Objective

To be associated with a well-established company that will provide good opportunities for my growth and career advancement. To handle challenging jobs that will enhance my analytical ability and decision making.

Skills

- Very Energetic Result Oriented and Organized
- Efficient and well-behaved person
- Extremely hardworking self-motivated and able to work independently in a team environment under
- Keep excellent inter Personal relations with colleagues and ready to help them

Educational Qualification

- +2
- Diploma in Computer Application

Work Experience

- Currently working as a **Driver** with **Future Craft LLC** in **Dubai, -UAE** from 2 years to till date.
- Worked as a **Storekeeper** with **Master Craft Interior LLC** in **Ajman, -UAE** for the period of 3 years.
- Worked as a **Storekeeper** with **First Way Carpentry** in **Ajman, -UAE** for the period of 2 years.

Roles & Responsibilities

- Transporting clients from airports to hotels and vice versa.
- Carrying out vehicle maintenance checks.
- Delivering packages to customers in a timely manner.
- Picking up office purchases or other administrative needs.
- Utilizing navigation apps to find the most optimal route.
- Interacting with clients in professional conduct.
- Working at night and on weekends.
- Maintaining an organized travel schedule.
- Keeping a record of sales and restocking the store accordingly.
- Managing and training store staff.
- Planning promotional campaigns for new products or specials.
- Ensuring that the store is kept clean and organized.

Declaration

I hereby declare that the above-mentioned information is correct to best of my knowledge and belief. I bear the responsibility for the corrections of the above mentioned particular

JATINDER SINGH